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April 19, 2019

MEMORANDUM

From: S. L. JOHNSON, CAPT /s/
COMDT (CG-BSX)

To: All DIRAUX
NEXCOM
All DCOs

Subj: COMPLETION OF THE INTRODUCTION TO RISK MANAGEMENT COURSE

Ref: (a) BSX Policy Letter 19-01 of 01 Feb 19, Risk Management Training Requirements for the Auxiliary

1. Reference (a) established a deadline of 30 April 2019 for completion of the Introduction to Risk Management Course for those members who are required to complete the course. The following direction is provided to promote accountability:

- a. District Commodores (DCO) and Directors of Auxiliary (DIRAUX) are expected to collaborate and support district staffs to ensure members meet the established course completion deadline and manage any extension requests.
- b. Any enforcement action should not be taken until after 15 May 2019 to allow all course completions prior to the deadline to be recorded in AUXDATA.
- c. Members who have a competency-based requirement and who haven't completed the course by the deadline may request an extension. Extension requests must provide good reason why the deadline could not be met. Extensions shall not be granted beyond 01 June 2019. If not completed by then, the member will have all of their certified competencies that require completion of the course placed into Required Yearly Not Met (REYR) status, and may neither request nor accept orders. Members shall be taken out of REYR status and have their currencies restored once they've completed the course and all other requirements for the competencies have been met.
- d. Elected and appointed officers who haven't completed the course by 01 Sep 2019 will be ineligible for election and appointment to office. Members who are in two-year offices and haven't completed the course by 01 Sep 2019 shall be subject to removal from office. The Executive Committee (EXCOM) will consult prior to any such removal within the district/region, as will the National Executive Committee (NEXCOM) prior to any such removal at national level.